**PRIME Centre Wales Annual Meeting**

3rd November 2020, Online (Zoom)

**Elevator pitches**

Each slot lasts 5 minutes within a session of up to 10 presentations in a 60-minute session.

The slot:

* 3 minutes' presentation
* 2 minutes for questions
* up to 3 slides including the title slide

The speaker has 3 minutes to put forward their key argument about why their work matters (why someone should want to come and find out more). The format encourages people to present ideas differently.

For example, start with one clear statement or idea of the bottom line and then back it up (in contrast to the more conventional approach of building to a concluding final statement).

This type of presentation is useful for engaging new audiences and is a useful skill for people to develop, as well as good format by which to showcase a range of ideas and so invite further engagement.

Remember to focus on one clear point and try not to include too much detail because there won't be time.

# **Submission of abstracts: Guidelines**

Please read the following guidelines and submit your abstract by email. The closing date for receipt of submissions has been extended to **8th September 2020**. You will receive email notification of whether your abstract has been accepted.

Accepted abstracts will be guided through the process of pre-recording your pitch presentation ahead of the meeting. The pre-recorded presentations will be used on the day of the meeting, and presenters will be also asked to be present and answer ‘live questions’ following their presentation being shown on the day of the meeting.

All submissions will be peer reviewed, and biographical and identifying data should appear on the front page only, so that all work is blinded to reviewers.

Word limit: 300 words

## **Structure of the abstract**

Please put some structure in to your abstract with key headings and avoid writing your abstract as a single block of text as it is difficult to assess this type of submission against our peer review criteria.

Here are some examples from previous years (scroll to end of webpage):

* <http://www.primecentre.wales/2019-annual-meeting.php>
* <http://www.primecentre.wales/2017-elevator-pitches.php>

Top tips:

* <https://sapc.ac.uk/article/sapc-elevator-pitches-top-tips>

PRIME Centre Wales Annual Meeting 2019

ABSTRACT SUBMISSION FORM

|  |
| --- |
| **TITLE OF PAPER**: |

|  |
| --- |
| **AUTHOR(S)** (with presenting author underlined)**:** JOB TITLE:INSTITUTION: |
| **MAILING ADDRESS:** |

|  |  |
| --- | --- |
| **PHONE NO:** | **EMAIL:** |

**Please tick one of the options below:**

|  |  |  |  |
| --- | --- | --- | --- |
| RESEARCH FINDINGS | RESEARCH  IDEAS | INNOVATION IN RESEARCH | DANGEROUS  IDEA |
|  |  |  |  |

When completed, abstract forms should be sent to: Angela Watkins: [watkinsa6@cardiff.ac.uk](mailto:watkinsa6@cardiff.ac.uk)

###### FOR OFFICE USE ONLY

Abstract number………………………………………. Date received………………………………

Final score………………………………………………… Accepted Y / N ………………………………

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Reference No:

### TITLE OF ABSTRACT:

ADD text here